

Special Needs Ministry Intake Form

Please Tell Us About Your Child

Thank you for connecting with the Treasured Arrows Special Needs Ministry at Faith Community Church! The information on this questionnaire is strictly for our Team Staff and Volunteers to access in order to provide the best care and experience for your child. This information will be kept confidential and is intended to help our team understand the needs of your child so that we can provide cognitively appropriate accommodations to help your child feel more comfortable upon entering this environment. **Please fill out to your level of comfort in sharing.**

Child's First and Last Name

- First Name _____
- Last Name _____
- Child's Nickname _____
- Child's Birthdate (____ / ____ / ____)
- Child's Age _____
- Child's Grade and School (if applicable) _____

Gender

- Male _____
- Female _____

Address (Street, City, State, Zip)

- Street _____
- City _____
- State _____
- ZIP Code _____

Dad/Guardian First and Last Name

- First Name _____
- Last Name _____

Dad/Guardian Cell/Main Contact Phone Number () _____ - _____

Dad/Guardian Email Address _____

Mom/Guardian First and Last Name

- First Name _____
- Last Name _____

Mom/Guardian Cell/Main Contact Phone Number () _____ - _____

Mom/Guardian Email Address _____

Siblings Names and Ages

Which of the following best describes your child’s living arrangements?

- Resides with Dad and Mom_____
- Resides with Dad only_____
- Resides with Mom only_____
- Resides with Dad and Mom in a Divorce/Blended Family Dynamic_____
- Resides with family caregiver (sibling, grandparent, aunt/uncle, etc.)_____
- If so, please explain_____
- Resides with non-family caregiver_____
- If so, please explain_____

Can we share the information on this form with other ministries at Faith Community Church that includes your child

- Yes_____
- No_____

EMERGENCY CONTACTS

Emergency contacts must be different than the parents and should be familiar with the child’s habits and conditions. The emergency contacts will be contacted if we cannot reach either parent.

Emergency Contact #1 First and Last Name

- First Name_____
- Last Name_____
- Emergency Contact #1 Relationship to Child_____
- Emergency Contact #1 Phone Number ()_____ - _____

Emergency Contact #2 First and Last Name

- First Name_____
- Last Name_____
- Emergency Contact #2 Relationship to Child_____
- Emergency Contact #1 Phone Number ()_____ - _____

Child's Diagnosis...check all that apply.

ADD _____ Attention Deficit Disorder	ADHD _____ Attention Deficit Hyperactivity Disorder
Autism Spectrum Disorder _____	Anxiety Disorder _____ Selective Mutism _____
Behavioral & Emotional Disorder _____	Bipolar Disorder _____
Eating Disorder ___ Sleep Disorder ___	Neurodevelopmental Disorder
FASD _____ Fetal Alcohol Spectrum Disorder	OCD _____ Obsessive Compulsive Disorder
ODD _____ Oppositional Defiance Disorder	PDD Pervasive Developmental Disorder
PTSD _____ Post Traumatic Stress Disorder	SPD _____ Sensory Processing Disorder
Interoceptive Under Responsivity Disorder _____	Slow Processing Disorder _____

Asthma _____ Underdeveloped Lungs _____	Brain Injury _____ In utero _____ Other _____
Cancer _____ Leukemia _____	Cerebral Palsy _____
Developmental Aphasia _____	Diabetes _____
Downs Syndrome _____	Dyslexia _____
Epilepsy ___ History of Seizures ___ Controlled _____	Hearing Impairment _____
Heart Condition _____	Learning Disability _____
Lyme Disease _____	Memory Loss ___ Short Term ___
Minimal Brain Disfunction _____	Multiple Sclerosis _____
Muscular Dystrophy _____	Orthopedic Impairment _____
Speech Impairment _____	Visual Impairment _____

Other _____

- SYMPTOMS

Concrete Thinker _____	Difficulty linking cause and effect _____
Faulty Logic _____ Lacking Critical Thinking Skills	Does not have abstract thinking skills _____
Struggles to self soothe or self regulate _____ (circle all that apply)	Easily overwhelmed by environment _____
Impulsive _____	Struggles to manage emotions _____
High pain tolerance _____	Low pain tolerance _____
Struggles to connect voice fluctuations _____	Struggles to connect action and force _____
Inconsistent performance _____	Goes from 0 to 10 in seconds _____
Struggles to differentiate between external thoughts and events _____	Struggles to focus and concentrate _____
Unable to apply previously learned rules to a new situation _____	Difficulty holding two or more concepts together _____
Scared of heights or falling _____	Delayed in respective language _____
Needs consistent and constant routines and repetition in a structured environment _____ (circle all that apply)	Needs constant supervision and has no sense of stranger awareness _____
Transitions are a struggle _____	Struggles with spacial awareness _____

Hyper - mobile joints _____	Aversion to physical touch _____
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- **SENSORY**

Auditory	Hyposensitive_____	Hypersensitive_____
Proprioception	Hyposensitive_____	Hypersensitive_____
Smell	Hyposensitive_____	Hypersensitive_____
Tactile	Hyposensitive_____	Hypersensitive_____
Taste	Hyposensitive_____	Hypersensitive_____
Vestibular	Hyposensitive_____	Hypersensitive_____
Vision	Hyposensitive_____	Hypersensitive_____

Over Responsivity_____	Under Responsivity_____
Sensory Seeking_____	Other_____

- **If needed, please share additional details related to your child’s cognitive ability:**

• **COMMUNICATION AND COGNITION**

My child communicates in the following ways:

- **Non-verbal** _____
- **Says words but limited vocabulary** _____
- **Verbal** _____
- **Verbal but may be difficult to understand** _____
- **Uses pictures to communicate** _____
- **Uses a communication device** _____
- **Uses sign language** _____
- **Other** _____

Does your child read? _____

Does your child write? _____

Does your child use hearing aids? _____

**Which of the following best describes your child's ability to follow directions?
(check all that apply)**

- **Child typically follows directions** _____
- **Child follows simple, one-step directions** _____
- **Child follows two-step directions** _____
- **Child is unable to consistently follow directions** _____

If needed, please share additional details related to your child's ability to follow directions: _____

- **MOBILITY**

**Which of the following best describes your child's mobility?
(check all that apply)**

- Child walks independently_____
- Child uses a wheelchair_____
- Child uses braces or orthotics (describe below)_____

- Child uses an assistive device (describe below)_____

Please describe any special positioning needs, mobility assistance devices, or mobility issues:_____

- Child has a Service Dog or Therapy Pet_____
- Animals Name_____
- Animal Kind and Breed_____
- Is there anything else that would be beneficial for us to know about your pet?_____

- **MEDICAL**

Does your child experience side effects from his/her medications that we should know about?

- **Yes(please explain)**_____

- **No**_____
- **My child is not on medication**_____

Does your student have allergies to medication?

- **Yes, allergic to penicillin**_____
- **Yes, allergic to aspirin**_____
- **Yes, details listed below**_____
- **No allergies to medication**_____

Please describe any CURRENT respiratory concerns your student has:_____

Please describe any CURRENT cardiac concerns your student has:_____

Please describe any assistance needs and/or other medical concerns:_____

- **NUTRITION AND DAILY LIVING**

Please list all food allergies (mark n/a if none): _____

Does your child feed him/herself or require assistance? Please describe:

My child has special food issues (check all that apply)

- Liquid diet _____
- Soft diet _____
- Needs assistents _____

Does your child have difficulty swallowing?

- Yes _____
- Yes, has a tendency to choke _____
- No _____

Please list any other dietary restrictions: _____

Please list any food preferences: _____

**Which of the following best describes your child's toileting?
(check all that apply)**

- Independent _____
- Needs Reminders _____
- Needs Assistance _____
- Has Regular Accidents _____
- Has Periodic Accidents _____
- Rarely Has Accidents _____
- Does Not Have Accidents _____

• **SOCIAL/BEHAVIORAL SYMPTOMS**

What behavioral tendencies does your child have? (check all that apply)

Tantrums_____ Running away_____ Yelling_____ Biting_____

Pushes_____ Hitting_____ Struggles to follow directions_____

Destroy property_____ Self Harms_____ Confabulates_____

Perseverates words_____ Has Ticks_____ Does Rote Repetitions_____

Other (please describe)_____

Describe any other symptomatic behavioral tendencies:

What Triggers These Symptoms?_____

What interventions are beneficial for these symptoms?_____

What accommodations are beneficial for your child?_____

Does your child have any special fears? _____

What things or activities does your child like? _____

What things or activities does your child dislike? _____

Does your child have any hobbies or talents? _____

What are your child's strengths? _____

We should contact you if: _____

Additional comments_____

My child can be photographed in group activity settings for the purpose of sharing on public formats to advertise our churches events and ministries.
Yes_____
No_____

Thank you for taking the time to fill out this in depth form!
It is incredibly helpful information for us going forward so we can provide a safe and accommodating atmosphere for your child to learn about God to the best of their cognitive ability. I look forward to meeting with you in person at church to compile a specific plan for your child.

Please email me at rachel@faithjanesville.org to set that up 😊

Blessings,
Special Needs Director Rachel Martin